

October, 2017

Dear Technion Researcher,

The Behavioral Science Institutional Review Board (BS-IRB) reviews research proposals involving human subjects that do not include clinical experiments or aspects (See [תקנון אתיקה במדעי ההתנהגות](#)).

The BS-IRB approval provides you with an official certificate of Ethics Clearance. Such a certificate is required today by most journal publishers and it is mandatory for many research grants.

Only Technion faculty can submit a request for BS-IRB approval. The faculty member (PI) takes responsibility for supervising the research team accordingly.

[If there is doubt as to the nature of the research (whether it is clinical or not), the request should be submitted to the [Committee for Ethics in Human Clinical Experimentation](#).]

The submission process includes five steps:

1. Complete and sign the [Ethics Declaration Form](#) (make sure to select one option).
2. Prepare a 2-3 page research abstract using the following [Outline](#). Include an Appendix describing the research tools (Surveys/Questionnaires, Interview protocols, Observations protocols etc.).
3. Prepare an [Informed Consent Form](#) (on Technion [letterhead](#), including the name and affiliations of the PI) to be signed by the respondents. If subjects are under 18, a parent/guardian must sign before data collection starts. Make sure to add contact information in case they have questions. Ensure that the participants understand the research purpose, risks, and benefits, and that participation is voluntary (they can leave at any time with no negative consequences).
4. Look at the [Checklist form](#) and see that you have followed all the requirements for submission.
5. Send your application, including three PDF files: [Ethics Declaration Form](#), [Research Outline](#), and [Informed Consent Form](#) to:

Miri Barak bmiriam@technion.ac.il.

The title of your email should include: The research title (short)_Name of PI_Faculty

Cordially,

Miri Barak

Chair, Social & Behavioral Sciences Institutional Review Board

The Faculty of Education in Science and Technology