

## **Proposal Guidelines**

**Title:**

**PIs:**

**Institutions:**

**Collaborating African Entities/Persons:**

**Date of Submission:**

**Research authority approval:**

### **I. BACKGROUND AND JUSTIFICATION**

This section should provide a brief problem statement and an introduction to the current scientific knowledge. The background should also describe:

- a. The problem or critical issue which the proposal seeks to resolve;
- b. How the proposal relates to other relevant strategies and policies;
- c. Whether there are other programs and activities which will complement the proposal;
- d. How the need for the project was determined;
- e. What kind of resources are available to the research groups that will be used for the project.

### **II. OBJECTIVES**

#### **A. Development goals**

This section should describe the project objectives both scientific and in terms of contribution to regional development.

#### **B. Immediate objectives**

This section should describe what the project is expected to achieve in terms of measurable objectives.

The section should also discuss whether project operations will be extended to other locations, as well as whether the experience can be applied to other sectors.

### **III. PROJECT IMPLEMENTATION AND MANAGEMENT PLAN**

- A. Methods
- B. Partners
- C. Time-Line
- D. Critical issues to be overcome
- E. Budget

Proposal Cover Page

<b>Full name of PIs:</b>	
<b>Research Title:</b>	
<b><u>Budget sections</u></b>	
Salaries and scholarships Details:	
Materials and supplies Details:	
Publications and editing services Details:	
Laboratory services (internal) Details:	
Subcontractors Details:	
Travel expenses Details:	
Services Details:	
Permanent Equipment excluding personal computers and laptops (according to specifications and justification)* Details:	
Overhead	
<b>Total Budget</b>	
Remarks	
<b>Approval by the University Research Authority</b>	
<b>Date of approval:</b>	